**Business Meeting Agenda Minutes**

Tuesday, August 27,, 2024 ~ 1:30pm – 3:30pm

Location: JSC - 219 (For Senators & Guests) / Hybrid (For Guests) via Zoom: Meeting ID: 846 8178 9869

*Attendance: Christina Axtell, Steve Bautista, Michael Buechler, Ann Cass, Susan Hoang, Darren Hostetter, Janus Louise, Sara Kelley, Annie Knight, Katie LaBreau, James Martin, Andrew Manson, Reza Mirbeik, Lisa Mckowan-Bourguignon, Trudy Naman, Arjun Nair, Alexander Natale, Kathy Nguyen, Jessica Padilla, Mario Robertson, Helen Serrano, Gabe Shweiri, Kim Smith, Justin Tolentino, Michelle Vasquez, Alejandro Moreno, Kristen Robinson, Andrew Barrios, Merari Weber, Amberly Chamberlain, Claire Coyne*

**Preliminaries**

1. Call to Order – 1:35pm
2. Parliamentarian Procedure Update – update on Zoom and public meetings
3. Approval of Agenda

*1st – Susan Hoang – move to approve*

*2nd - Justin Tolentino*

*Approved*

1. Introduction of Guests (if any)

*SCC Exec officer rep – Song Graham*

*Javier Galvan became Dean of Humanities & Social Sciences*

*New senators*

*Krystle from DSPS*

1. Public Comments – Limited to 3 minutes per person and 10 minutes total

*Christina Axtell – details for Kathy Patterson and Delgado Martinez invites everyone to Chicano Heritage event*

*Steve Bautista – Statement by Jane Mathis*

*Mathew Beyersdorf – as an English professor – we have many minors on campus because of charter school and wondering if the AS can put together a statement that can be used to address the issue in our classes of increased minors on campus*

1. Approval of Minutes
	* 1. May 28,2024

*1st - Christina Axtell*

*2nd – Michael Buechler*

*Approved with spelling errors corrections*

* + 1. Senate Fall Retreat

*1st - Steve Bautista*

*2nd - Kim Smith*

Approved

**New Business – Action Items**

1. Resolution F2024.01 Recommendation to Name the Designated Space for the Santa Ana College Honors Transfer Program in honor of Kathleen (Kathy) Patterson

*1st - Christina Axtell – motion to waive second reading*

*2nd - Amberly Chamberlain*

*Approve*

*1st – Christina Axtell – move to approve by acclimation*

*2nd – Lisa McKowan-Bourguignon*

*Approved*

1. Resolution F2024.02 Creation of the Professional Development Council

*Gabe Shweiri – can anyone other than the board create policies?*

*Kim Smith – what is the rationale for this resolution?*

*Claire Coyne – faculty professional development would move from College Council to Academic Senate. Changes in leadership have made it more difficult to achieve professional development goals.*

*Steve Bautista – classified has been included with coordinating PD before, so will this unintentionally exclude them?*

*Claire Coyne – I don’t know where their council stands, but PD issues would be resolved here. We could still work with classified for PD*

*Kim Smith – do we anticipate this will make PD more difficult for offsite workshops?*

*Claire Coyne – this is an issue that can be brought up to the council if it is created*

*Susan Hoang – the current PD system has only been around for 10 years. Also wondering if funding and approval need to be written stronger in the resolution*

*Claire Coyne – the council will cover those issues in their mission statement. Currently, the resolution is only for the creating of the council*

*Helen Serrano – I’m hoping for a culture of inclusivity for classified and having that discussion*

*Claire Coyne – the Academic Senate is for faculty, but Classified are welcome to create their own Senate body. Classified could make reports to Senate like other bodies*

*Darren Hostetter – I’m wondering if Amberly is willing to discuss the topics*

*Amberly Chamberlain – faculty and classified for PD have been separated but did come together to discuss issues. Faculty has a state obligation for complete PD. Changes in leadership have made it more difficult for faculty to complete their PD and support, including clerical work, was not there. The participatory governance structure was not functioning according to the bylaws. Monetary changes and how money would be used was also an issue during subcommittee meetings. Creating a council for PD under Senate would help prevent admin from making changes*

*Kim Smith – is there a new faculty PD coordinator?*

*Amberly Chamberlain – no, there has not been an announcement, but I’m training a classified staff*

*Helen Serrano – Acknowledges Amberly’s hard work as PD coordinator*

*Amberly Chamberlain – there is a PD committee tomorrow at 1:30pm*

1. Resolution F2024.03 Recommendation to Deactivate the Faculty Professional Development Subcommittee

*Claire Coyne – the handbook says how to deactivate subcommittee, and this is the first step*

1. AR4410 – Educational Research

*1st - Merari Weber – motion to discuss*

*2nd – Amberly Chamberlain*

*Merari Weber – is this for dissertation research?*

*Claire Coyne – this is for dissertation, or any other type of research being conducted. I think this has come about because the district was approving research without the college knowing*

*Reza Mirbeik – we don’t have an formal procedure for this and it has been difficult to get approval in the past*

*Claire Coyne – the procedures would be to go through the president and district now*

1. AR3900 - Free Speech and Expression

*Claire Coyne – Updates are recommendations from Community College League of California (CCLC)*

*Sara Kelley – is this a variation or replacement for the policy that was presented last semester?*

*Claire Coyne – no, this is a different topic*

1. Affirmation of Faculty Appointments to Governance Committees

*A conversation about which positions are appointments and if the procedure should be put in the bylaws*

*Susan Hoang – were co-chairs consulted about their replacement or reps?*

*Claire Coyne – I do not know if co-chairs were consulted in the past, but I believe there could be a procedure to put individuals in the committee in co-chair positions*

*District Participatory Governance Committees*

*1st - Susan Hoang – move to affirm*

*2nd - Kim Smith*

*Approved*

*SAC Participatory Governance Committee*

*1st – Susan Hoang – move to open for comments and discussion*

*2nd – Annie Knight*

*Susan Hoang – Luis Pedroza is also a part of SACTAC*

*1st – Amberly Chamberlain – move to affirm*

*2nd - Annie Knight*

*Approve*

*SAC Participatory Governance Committee (cont.)*

*1st – Kim Smith – motion to affirm*

*2nd – Justin Tolentino*

*Approve*

**New Business – Discussion**

1. Faculty Hiring Prioritization Process Recommendations Claire Coyne

*Recommendation 1: Creation of Faculty Prioritization Committee (FPC)*

*Kim Smith – this will create a group to replace our current process?*

*Claire Coyne – we will continue the regular process, but we will have a committee including Deans*

*Steve Bautista – don’t want to muddy the process if there are specific needs of departments or if there is specific funding for a position*

*Claire Coyne – positions that have specific funding or have already been approved would not go through prioritization*

*Kristen Robinson – why bring deans into this meeting when this process has always been faculty ranking faculty?*

*Claire Coyne – research on the process of other campuess show they all included admin in some way. Deans are the closest to the faculty and would support collegiality*

*Gabe Shweiri – I would be surprised if the Deans didn’t have a voice in the process in the past*

*Claire Coyne – Deans do not have a process to provide input to the President for the faculty rankings*

*Annie Knight – the expectation from deans should be to provide information that faculty may not have*

*Mario Robertson – what if the senior and junior senator are both submitting requests?*

*Claire Coyne – there should be a designee to represent their department*

*Gabe Shweiri – historically, once the ranking went to VPs, the VPs went to Deans, and then President so we are just moving the Deans position?*

*Claire Coyne – yes*

*Kim Smith – we may be opening the deans to have voice at multiple levels*

*Claire Coyne – we will make the expectation of those participating clear*

*Recommendation 2: Presentations to Department Chairs of Division and Dean*

*Amberly Chamberlain – would the dean be able to change the ranking?*

*Claire Coyne – a majority vote could be taken place for any changes*

*Steve Bautista – it may be challenging bring the entire division together to decide on rankings*

*Recommendation 3: Replacement Requests*

*Amberly Chamberlain – what if they were hired but didn’t make it through the tenure process?*

*Claire Coyne – those positions should be replaced, and we should also consider promotions*

*Recommendation 4: Create Ranking Rubrics (Quantitative and Qualitative metrics) for Final Ranking Event*

 *Recommendation 5: FPC members come with final ranking & department chairs can answers questions/address issues*

1. Supporting Native American Cultural Event Claire Coyne

*Passed a resolution last semester for Native American History course. Members from IRSJ have met with Native American representatives to discuss cultural events we have had in the past. We are moving forward with a Native American Cultural event this year (October 30th)*

*Kelvin Leeds – we had something like this on campus and there were issues. Have those issues been resolved?*

*Claire Coyne – it will be an intertribal event that is currently supported by the President*

**Reports**

1. Officers
	1. President Claire Coyne
	2. Vice President Culture and Engagement Amberly Chamberlain
	3. Vice President Community Operations Merari Weber
	4. Historian Andrew Barrios
2. Standing Committee Chairs
	1. Curriculum and Instruction Council Kristen Robinson

*Curriculum website has a link to the Canvas page for training. Deadline for 2025 curriculum is October 14th. Please reach out if there are any bugs in Maverick*

* 1. DE Advisory Group Jaki King
	2. Intersectionality, Race and Social Justice Advisory Group IRSJ Representative
1. Participatory Governance Co-Chairs

*Tommy Strong (P&B) – please reach out if you have any P&B related questions*

**Special Reports**

1. SAC ASG Jessica Velez
2. SCC Academic Senate Song Graham

*Claire Coyne – a presentation at the last board meeting, SAC Senate presented a plaque to Craig Rutan for all his work. Claire attended the SCC Convocation to show support*

1. FARSCCD Madeline Grant/Kelvin Leeds

*Madeline Grant – establishing FARSCCD office hours (Matt -Tues S-210 (1-2pm))*

*Request for nominations were sent out. Sept 9th 5pm to discuss Health Benefits. Some Board of Trustee members are being reelected*

**For the Good of the Order: Announcements/Upcoming Events**

**Adjournment : In honor of Kathy Patterson; 3:25pm**